**Science Student’s Association Meeting Attendance**

**September 10th, 2019**

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| **Position**  | **Name**  | **Present** |

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| --- | --- | --- |
| President  | Justin Lin | Yes |
| Vice President | Eric Vasas | Yes |
| Chairperson | David Chamberlain | Yes |
| Secretary | Tristan Rohatynsky | Yes |
| Senator | Jaime McNicholl | Yes |
| Senator | Katelyn Casalla | Yes |
| Senator | Kristine Macalinao | Yes |
| UMSU Representative | Brendan Scott | Yes |
| UMSU Representative | Chloe McElheron | Yes |
| UMSU Representative | Dani Stackiw | Yes |
| UMSU Representative | Matt Rakar | Yes |
| Accessibility Representative | Pending | N/A |
| Indigenous Students’ Representative | Gillian McIvor | Yes |
| International Students’ Representative | Juanita Garcia | Yes |
| LGBTTQ\* Representative | Pending | N/A |
| Women’s Representative | Emily Kalo | Yes |

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| Treasurer | Justin Cruz | Yes |
| Director of Academics | Tyler Szun | Yes |
| Director of Communications | Savannah Szocs | No (Regrets) |
| Director of Special Events | Serena Phillips | Yes |
| Director of Student Services | Mrittika Deb | Yes |
| Executive Assistant  | Dustin Erickson | Yes |
| Academic Programmer | Stuti Gupta | Yes |
| Academic Programmer  | Tino Dogo | Yes |
| Lounge Programmer | William Kong | Yes |
| Special Events Programmer | Dana Segal | Yes |
| Special Events Programmer | Demi Andromidas | Yes |
| Special Events Programmer | Selina Audino | Yes |
| Student Services Programmer | Kanso Alaka | Yes |
| Student Services Programmer | Shelly Lam | Yes |

**Science Student’s Association Meeting Minutes**

**September 10th, 2019**

**Called to Order: 6:44 PM**

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| 1. Approval of Agenda
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|  Eric Vasas motions to approve the agenda, with the following amendments.* Approval of the previous meeting minutes from the August 13th, 2019 meeting will be moved to our next regular meeting
* LabTREK Committee report will be added to this meeting’s minutes

 Gillian McIvor seconds; Motion passed.  |

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| 1. Acknowledgement to use of Treaty Land
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|  Gillian McIvor acknowledges that we are meeting on treaty land.  |

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| 1. Approval of Minutes
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| Approval of meeting minutes will be moved to the next regular session meeting on September 17th, 2019. See previous motion above. |

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| 1. Council Reports
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| 1. (Vice) President
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| **Justin Lin and Eric Vasas Report:**1. **Consent Culture Workshop**
* Can we do Monday, Sept. 16 from 6-8 pm?
* Would be in 250 Allen
* Attendance is expected from all of council
* Anything to add, Savannah?
* Savannah, is not present so will ask Savannah another time
* Councillors can attend another workshop through another council if unable to attend SSA’s workshop date
* Any other organization works
* Need to let Justin or Eric know so they can inform Justice for Women
1. **Science Faculty Council Meeting – Sept. 6**
* President and Vice-President of SSA introduced to the Faculty Council
* New faculty members
* 2 in Biological Sciences
* 2 in Chemistry
* 2 in Computer Science (1 in data science - shared between computer science and statistics; other strictly computer science)
* 2 in Mathematics
* 2 in Microbiology
* 2 in Physics and Astronomy
* Recognition of Promotion and Tenure
* Undergraduate Course and Program Changes
* Major focus of meeting
* Everything is being changed and approved right now
* Different degree charts
* During departmental student group meeting, Eric and Justin will bring up what the other groups think
* Unsure if the other organizations were informed of this
* Want to make sure they get the notice
* Also so faculty can know what the students think
* Data science
* Provide more flexibility in the program, only going for Major as of now → may look into honours
* Presenting the simplest and most flexible program (creating a starting program [bare bones])
* Not sure on the format/concentrations
* Program could evolve later depending on demand
* Shouldn’t lead to a problem with students applying to graduate schools if there isn’t an honours degree
* Modeled after Genetics somewhat
* Actuarial Math
* Changes in some courses
* Biochem course numbers changing
* Changes in course numbers in math and statistics
* Chemistry
* New co-op course changes
* Removal of 90 hours and introduction of 93
* Changes in major and honours programs
* Comp sci course numbers changing due to co-op
* Genetics replacing co-op course numbers
* Math changes
* Deletion of MATH 2140, introduction of MATH 3610
* Microbio
* Deleted 9 credit hours, introduced 9 hours and made modifications to address changes
* Changes to the degree chart to mimic these changes
* Some taking place in 2020 some in 2021

Changes in joint courses with chem* Psychology
* Proposing co-op program
* Statistics
* Curriculum revision: 27 removed, 33 added
* Eric Abstained in the vote to approve these changes
* Renovations
* Take a very long time due to understaffing
* Dean’s office renovation ongoing (has been going for 3 years, should be done by Christmas 2019)
* Courtyard has been fully developed over 3 years, opening event on Sept. 26
* Event is occurring at 4:30 PM
* FoS 50th Anniversary
* 50th Anniversary of FoS is 2020
* NEXUS
* Data science
* Co-op update
* Co-op representative gave a report
* Expansion into Data Science in Psychology in 2020
* Actuarial Mathematics in 2021?
* Equity, Diversity and Community (EDC)
* Now included in NSERC grant applications
* Graduate Studies
* Workshops for developing “soft skills” in grad students
* Seminar Series
1. **By-law Proposal**
* Proposition:
* Will talk and vote about it next meeting
* Other councils have a first year rep
* Proposed by the slate
* First years aren’t represented on council because there’s no opportunity for them to be on it
* If you see any problems with the motion, let Eric know and he will re-work the motion
* ***Moved by:*** *Eric Vasas (Vice-President)*
* ***WHEREAS*** *first year students are not represented on council*
* ***WHEREAS*** *there is a large amount of incoming direct entry science students*
* ***BE IT RESOLVED*** *that in accordance with “Article V Section 2. Subsections a.v.” the role of “First Years’ Representative” be added*
* ***BE IT RESOLVED*** *that in accordance with Article IX Section 2. Subsections 2. Viii. 4. The First Years Planning report be added to the regular meetings routine items*
* ***BE IT RESOLVED*** *that in accordance with Article X Section 5. Subsection b. The role of First Years’ Representative be a member of the Board of Directors*
* ***BE IT RESOLVED*** *that in accordance with Article XI Section 2. Subsection a. The Role of First Years’ Representative be added with the following duties*
1. *Present concerns of First Year Students within the Faculty of Science to Council*
2. *Ensure programs, services, and initiatives within SSA and the Faculty are inclusive to first year students and are accessible*
3. *Lead relevant campaigns and opportunities directed towards first year students within science*
4. *Maintain contact and be aware of initiatives of on-campus groups and services related to First Year Students including, but not limited to, UMSU, other First Year representatives (i.e., commerce, engineering, etc.), and the U1 council*
* ***BE IT RESOLVED*** *that in accordance to Article XIV. Section 9. the First Years’ Representative be an elected position that will be filled through a by-election*
* ***Jaime McNicholl seconds***
* ***Motion Status:*** *Motion tabled*
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| 1. Senate
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| * No report
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| 1. UMSU
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| * No report
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| 1. Communications
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| * No report
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| 1. Councillor Reports
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| 1. Special Events
 |
| * No report

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| 1. Academics
 |
| * No report
 |
| 1. Lounge Programming
 |
| * No report
 |
| 1. Community Representatives
 |
| * No report
 |
| 1. LGBTTQ\*
 |
| * No report
 |
| 1. Women’s
 |
| * No report
 |
| 1. Indigenous Students Report
 |
| * No report
 |
| 1. International Students Report
 |
| * No report
 |
| 1. Student Services
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| **Mrittika Deb Reports:**1. **Pizza Giveaway**
* Approve up to $700 for pizza giveaway
* Pizza hotline; XL Pizzas 15” (8 slices/pizza):
* Offer: If we order more than 10 (which we will), each XL 2-topping pizza is $8.49
* Pepperoni
* Cheese
* Veggie
* Gluten free? (only 12” available)
* Tentative types of pizza
* If anyone has other suggestions, message Mrittika
* Good deal going on with Pizza Hotline right now
* Possibly order from there
1. **Locker Sales**
* Will continue during regular office hours from 8:15-4:15 after Monday, September 9th, councillors during their shifts are responsible for handling locker sales
* Councillors doing locker sales are responsible for handling locker sales
* See instructions below if unsure how to proceed
1. **Instructions for Locker Sales**
* There is an excel sheet on the computer with a list of locker numbers in their designated locations. There are full lockers and half lockers. Half lockers are only location in Duff and Machray (tunnel/study area). Rest of the locations are full lockers.
* This what councillors will need to do once a student comes in to purchase a locker:
* Ask if the student is enrolled in the Faculty of Science. If yes, then ask them to show their Aurora account from their phone where it states what faculty they are in
* Check price list & correctly mention how much their locker will cost
* Input their Full name, student ID and email in the excel spreadsheet (ask to see their Student ID as well to avoid mistakes in typing). Non-Science students don't need to show their Aurora account
* If they’re not a science student, there’s no need for them to go on Aurora
* Input the amount of money they have paid into the excel spreadsheet along with writing a "1" under "full year" or "half year". This means they are either renting the locker for the Fall semester only or both the Fall & Winter semesters.
* Use the highlighting guidelines on the excel sheet
* All instructions and information will be posted in SSA office
* This sheet will be printed off and left on the whiteboard
1. **Spreadsheet**
* Make sure you’re using the new spreadsheet for the rentals, not the old one
1. **Locker retrievals**
* If you don’t know the location of the study room, Mrittika will show you
* Study area is sectioned off into locations for each section of lockers
* Everything is numbered and labelled
* Make sure you check with the student that the items in the bag are correct and theirs

***Mrittika Deb motions to table the approval of $700 for the September pizza giveaway, Eric Vasas seconds; Motion tabled.*** |
| 1. Treasurer
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| * No report
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| 1. Committee Reports
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| 1. Executive
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| **Eric Vasas** **Reports:*** 1. **By-Election/General Assembly**
* Currently missing an LGBTTQ\* Representative on council and will need to hold a by-election for that position
* Also, should hold an election for a “First Years Representative”
* We found the accessibility rep
* did not know who it was before because there was no name on the nominations/voting form
* Sent an email but have received no response so far
* Rep will not be penalized for missing anything since she wasn’t in contact with us
* By-election is done by Chairperson for positions that are missing
* Chairperson acts as the CRO for the election
* Easiest for current chairperson to be the CRO for the election
* If a councillor were to do it, there may be bias
* Will consult bylaws for correct proceedings
* Emily has another CRO book from another council
* We can use this for our guidelines
* SSA will make a document and send it to the Chairperson
	1. **Student Group Funding:**
* Departmental Student Group funding needs to be approved we want to increase the amount of money available
* Finalize amount ($1500? more or less)
* Exec will talk more about the possible increase once they get all councillors budgets in
* Budgets should be in by this Friday, September 13

***Eric Vasas motions to move into closed session, Jaime McNicholl seconds; Motion passed.*** ***Eric Vasas motions to move back into open session, Jaime McNicholl seconds; Motion passed.***  |
| 1. By-Laws
 |
| * No report
 |
| 1. Orientation
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|  **Eric Vasas Reports:**1. **Motions**
* ***Moved by: Orientation Committee***
* *To approve the following amounts for reimbursement to the corresponding councillors*
* *Gillian McIvor → $ 163.63*
* *Name tags: $17.88, muffins: $39.95, & coffee/hot chocolate: $105.80*
* *Stuti Gupta → $50.89*
* *Lanyards and Tag Holders*
* *Eric Vasas → $405*
* *Starbucks Gift Cards*
* *Demi Andromidas → $350*
* *Cotton candy*
* *Serena Phillips → $1,174.88*
* *Photo booth*
* TOTAL: $2144.37

***Demi Andromidas motions to amend the motion to change the amount of $350 to $353 and the total amount to $2147.37, Eric Vasas seconds; Motion passed and carried unanimously.*** * ***Amended motion:***
* ***Moved by: Orientation Committee***
* *To approve the following amounts for reimbursement to the corresponding councillors*
* *Gillian McIvor → $ 163.63*
* *Name tags: $17.88, muffins: $39.95, & coffee/hot chocolate: $105.80*
* *Stuti Gupta → $50.89*
* *Lanyards and Tag Holders*
* *Eric Vasas → $405*
* *Starbucks Gift Cards*
* *Demi Andromidas → $353*
* *Cotton candy*
* *Serena Phillips → $1,174.88*
* *Photo booth*
* *TOTAL: $2147.37*
* ***No second needed; Motion passed and carried unanimously***
* If you haven’t already, make sure receipts are submitted to Justin C
1. **Orientation Recap:**
* Eric will be taking notes as well to be used for the Orientation planning committee for next year
* How do you think it went? What could have been done better? What should be changed for next year?
* Overall it went well
* Issue with original photo booth person
* Second person was very concerned with rain
* Plan for weather more for next year in the event that the same issue arises
* Wanted a tent for set up so instead ad to move photo booth inside because he wouldn’t set it up outside
* Reason as to why photo booth wasn’t as busy as it normally is
* Since UMSU ran lunch this year, many of the students left after and not as many returned
* Usually when we give out food on our own, in front of the Greenhouse, a lot of students hang around
* Possibly for next year, do our own lunch like previous years
* Food tables in our own area, closer to science
* Talk to UMSU about having our own DJ on Buller lawn
* Couldn’t hear anything from the quad
* Do our own thing next year so it’s more separate
* Worked hard to make event run as smoothly as possible
* Limit on volunteers for next year/make more specific jobs
* Have volunteers be aware of their roles ahead of time
* Or have councillors doing the more specific job
* Can give volunteers more responsibility
* Need volunteers to for sure be there for Scavenger hunt for sure
* Possibly clarifying this with volunteers in the future
* Did not have a volunteer orientation this year, instead sent out an email with the presentation
* Would be better for next year is to instead have volunteers guiding students to room
* After students are in the rooms, then possibly give specific roles afterwards
* Also planned for a large amount of volunteers because there was a large approximate amount of direct entry students coming
* Only 84 volunteers actually showed up (for full day)
* For CCR you need to have a full 10 hours, that’s why the all-day shift is so long
* In the future need to go through the process of Faculty of Science Orientation CCR being approved
* CCR approval lasts for 3 years
* Gill will be in contact with Student Life in mid-October about this as the system is currently down
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| 1. Other Business
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| 1. Important Dates/Notes
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| **LabTREK (Brendan Scott and Tyler Szun)*** Google doc on Slack
* Councillors meet in SSA lounge at 8:15 AM
* Wear orientation t-shirt
* Councillors bring their lanyards as well
* Lunch is not needed
* If you don’t have them anymore, message Stuti and she will make another one for you
* Assigned to different roles
* Need to be familiar with the locations of where your roles are
* Photos will be on the 14th and if needed we can do the group photo on the 17th
* Depending on the attendance, will do group photos on both days
* Meet at photos for 8 AM if we chose to do them this day
* Will do a vote in Slack again to determine if we do the photos during LabTREK or photos during the next meeting.

***LabTREK committee motions to approve spending up to $300 to be used towards LabTREK for items such as coffee and muffins, no second needed; Motion passed and carried unanimously.*** |

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| 1. Dismissal
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|  Eric Vasas motions for dismissal at 8:32 PM, Juanita Garcia seconds; Motion passed.  |

**Motions**

**September 10th, 2019**

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| **Motion Regarding: First Year Representative** | **Category: SSA Positions** |
| **Motion: WHEREAS** first year students are not represented on council* **WHEREAS** there is a large amount of incoming direct entry science students
* **BE IT RESOLVED** that in accordance with “Article V Section 2. Subsections a.v.” the role of “First Years’ Representative” be added
* **BE IT RESOLVED** that in accordance with Article IX Section 2. Subsections 2. Viii. 4. The First Years Planning report be added to the regular meetings routine items
* **BE IT RESOLVED** that in accordance with Article X Section 5. Subsection b. The role of First Years’ Representative be a member of the Board of Directors
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* Lead relevant campaigns and opportunities directed towards first year students within science
* Maintain contact and be aware of initiatives of on-campus groups and services related to First Year Students including, but not limited to, UMSU, other First Year representatives (i.e., commerce, engineering, etc.), and the U1 council
* **BE IT RESOLVED** that in accordance to Article XIV. Section 9. the First Years’ Representative be an elected position that will be filled through a by-election
 |
| **Status:** Motion tabled**Moved By:** Eric Vasas**Seconded By:** Jaime McNicholl |

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| **Motion Regarding: Budget for Pizza Giveaway** | **Category: Student Services Budget** |
| **Motion:** To table the approve $700 for the September pizza giveaway, Eric Vasas seconds; Motion tabled. |
| **Status:** Motion tabled**Moved By:** Mrittika Deb**Seconded By:** Eric Vasas |

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| **Motion Regarding: Science Orientation Reimbursements**  | **Category: Reimbursement** |
| **Motion:** To approve the following amounts for reimbursement to the corresponding councillors* Gillian McIvor → $ 163.63
* Name tags: $17.88, muffins: $39.95, & coffee/hot chocolate: $105.80
* Stuti Gupta → $50.89
* Lanyards and Tag Holders
* Eric Vasas → $405
* Starbucks Gift Cards
* Demi Andromidas → $353
* Cotton candy
* Serena Phillips → $1,174.88
* Photo booth
* TOTAL: $2147.37
 |
| **Status:** Motion passed**Moved By:** Orientation Committee**Seconded By:** No second needed |

|  |  |
| --- | --- |
| **Motion Regarding: LabTREK Budget**  | **Category: LabTREK** |
| **Motion:** To approve spending up to $300 to be used towards LabTREK for items such as coffee and muffins. |
| **Status:** Motion passed**Moved By:** LabTREK Committee**Seconded By:** No second needed |